AGENDA

Wixom DDA Board Meeting
Wixom Council Room B
49045 Pontiac Trail, Wixom, MI 48393

Thursday, April 28, 2026
7:30 a.m. EST

Mission Statement: The Mission of the Wixom DDA is to coordinate the efforts of businesses and residents to promote the growth of the downtown area for the community's benefit.

Vision Statement: The Wixom Downtown Development Authority is to provide a friendly-welcoming downtown which will enhance and honor our history while promoting cultural, business, and recreational opportunities that attract businesses and residents.

CALL TO ORDER:

ROLL CALL:

Chairperson:	J. Buck
Vice Chairperson:	C. Osburn
Mayor:	P. Beagle
Board of Directors:	M. Garmo
	D. Hoppenstedt
	C. McLauchlin
	R. Meredith
	L. Payment
	V. Willett

DDA Staff: Laura Cloutier, Executive Director
City Staff: Steven Brown, City Manager
Drew Benson, Assistant City Manager
Mona Freiburger, Recording Secretary

CHANGES OR ADDITIONS TO THE AGENDA:

READING OF MISSION AND VISION STATEMENT:

PUBLIC COMMENTS:

APPROVAL OF MINUTES:

1.) April 9, 2026, DDA Special Meeting

CORRESPONDENCE:

EXECUTIVE DIRECTOR'S REPORT:

1.) April 2026 Report

OLD BUSINESS:

1.) None

NEW BUSINESS:

1.) Recommendation to discuss the concept plans presented by the Ferlito Group and provide comments in advance of City Council's Consideration of a draft purchase agreement in May.

2.) Recommendation to Award the bid for West End Commons Construction to DA Contracting LLC of Southfield, MI for the Construction Cost Including Contingency and Furnishings of $1,118,802 and Authorize a Proposal for Construction Engineering Services from Hubbel, Roth, and Clark for $180,000

for the Total Project Budget Not-to-Exceed $1,298,802 to be Paid from West Enc Commons Capital Account #401-751-971.547 and recommend approval to City Council.

3.) Recommend approval of CQC Inc. to provide additional landscaping enhancements along N. Wixom Road, including the installation of mulch, tree fertilizer spikes, and cut-in edging at total cost of $6,851.25 from Downtown Enhancement Account #248-729-956.006

INFORMATION:

1.) COMMITTEE REPORTS
   a. Design
   b. Economic Vitality
   c. Promotions
   d. Organization

2.) DOWNTOWN BUSINESS NEW/EVENTS

   a. 2026: May 2nd: Derby Day Races – 10 year anniversary
   b. 2026: June 11th: The Main Event
   c. 2026: September 19th: Wixom Block Party – 10 year anniversary

PUBLIC COMMENTS

STAFF COMMENTS:

BOARD MEMBERS' COMMENTS:

ADJOURNMENT:

SCHEDULE OF UPCOMING DDA MEETINGS:

- **May 26, 2026 @ 7:30 am**
- **June 23, 2026 @ 7:30 am**
- **July NO MEETING**
- **August 25, 2026 @ 7:30 am**
- **September 29, 2026 @ 7:30 am**
- **October 27, 2026 @ 7:30 am**
- **November 17, 2026 @7:30 am**

SCHEDULE OF UPCOMING JOINT BOARD MEETINGS:

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Department of Public Services at 248.624.4664. Staff will be pleased to make the necessary arrangements (large print agendas or minutes, etc.) with proper notice given prior to the meeting.

RULES FOR PUBLIC SPEAKING:
Call to the Public:

- The public shall address the Board during the "Call to the Public" which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present.
- Persons wishing to address the Board shall identify themselves and their place of residence and shall state their reason for addressing the Board.
- All comments by the public shall be made directly to the Board.

NOTE: Anyone planning to attend the meeting that requires special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248) 624-0865. Our staff will make the necessary arrangements (large print agendas or minutes, etc.) with proper notice given prior to the meeting.

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